

Employment Application

Thank you for your interest in employment with MCECU! We welcome resumés; however, the application must also be completed. We appreciate the time you spend in completing this form.



Your Contact Information

Date

First Name

Last Name

Middle Name

E-mail Address

Phone

Alt Phone

SSN

Education

High School

Some College

College Degree

Currently Enrolled

Which position are you applying for?

Employment Type

Full-time

Part-time

Full or Part-time

How did you hear about this position?

Employee Referral - Please List Name(s)

What are your salary requirements?

Can you work shift work or on a rotating schedule?

Yes

No

Are you able to perform the essential functions of the position(s) for which you have applied, with or without reasonable accommodations?

Yes

No

Employment History

Start Date (M/Y)

End Date (M/Y)

Salary

Company Name

Position

Phone

Job Description

Reason for Leaving

Start Date (M/Y)

End Date (M/Y)

Salary

Company Name

Position

Phone

Job Description

Reason for Leaving

Start Date (M/Y)

End Date (M/Y)

Salary

Company Name

Position

Phone

Job Description

Reason for Leaving

If hired, could you provide proof that you are at least 18 years of age?

Yes No

Have you ever filed an application or been employed at MCECU before?

Yes No

If yes, please list name employed under:

If hired, could you provide proof of legal authorization to work in the United States?

Yes No

Do you have any relatives employed with MCECU?

If yes, please list name:

Yes No

Summarize Your Special Skills or Qualifications:

As an equal opportunity employer, MCECU will strive to conduct all personnel practices and procedures, including recruitment, selection, employment, compensation, benefits, evaluations, promotions, demotions, assignments, transfers, reductions-in-force, terminations, training, education, recreational and social activities, and safety and health programs, without regard to race, color, religion, gender, national origin, age, disability, veteran status, or any other status protected under local, state or federal laws.

Your application will be given the consideration it deserves: however, our acceptance of your completed application for our consideration does not mean you will be offered employment. MCECU may request 3rd party to perform criminal, police, credit, or other background checks about you. Any job applicant seeking employment is hereby notified the credit union may obtain a consumer credit report for employment purposes. Organization may directly contact past employers, supervisors, and /or any person listed in this application regarding the statements you make during the application process and your suitability for employment. This inquiry may include information as to your general character, reputation, and work-related characteristics.

I, certify with my signature below I have given the organization true and complete information on this application to the best of my knowledge. I have omitted no facts called for on the application and have not made any false statements. I understand that, if employed, any false statements or omissions of fact called for on this application could result in dismissal.

I authorize the MCECU to obtain a background and credit check from a 3rd party agency. This authorization is granted with the understanding that if you do obtain a report, you will use it solely in the evaluation of my application and you will never disclose the contents to anyone not participating in the evaluation.

Date

Signature