

MCECU INSTRUCTIONS FOR OUTGOING WIRE

****To Be Completed by Member:**

ACCOUNT# _____ NAME _____ AMOUNT _____

ADDRESS _____ CITY _____ STATE _____ ZIP _____

PHONE# _____

SIGNATURE _____ DATE _____

*Memphis City Employees Credit Union has an \$20.00 fee for outgoing domestic wires. The receiving institution may also have an additional fee.

****To Be Completed by Branch Personnel:**

In Person Request _____

Phone/Fax Request _____ /call back # in system _____

How Verified _____

Branch _____ Teller# _____ Signature _____

Date _____ Time _____

AMOUNT TO BE WIRED: _____ FEE _____ TOTAL _____

CASH _____ /ACCOUNT AND SUFFIX # _____

CREDIT: NAME OF BANK _____

CITY AND STATE _____

ABA ROUTING # _____

FURTHER CREDIT: (if applicable) _____

FINAL CREDIT: NAME _____

ADDRESS _____ CITY _____ STATE _____ ZIP _____

ACCOUNT # _____

REFERENCE: (IF APPLICABLE) _____

To Be Completed by Operations Dept:

Amount and GL Verified by: _____ OFAC _____

Wire Initiated by: _____ Date _____ Time _____

Wire Verified by: _____ Date _____ Time _____